

Office of Financial Aid

1570 Baltimore Pike Lincoln University, PA 19352-0999 **800-561-2606** phone **484-365-8198** fax financialaid@lincoln.edu

2019-2020 DEPENDENT Verification Worksheet

Verification Group V5

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification".

The following items are required prior to a financial aid award being finalized:

- (1) This completed and signed Verification Worksheet.
- (2) Your 2017 Federal Tax Return Transcript (if IRS Data Retrieval Tool was not utilized), or if applicable, the Statement of Non-Filing in Option 2. Any W-2 or 1099 statements from 2017.
- (3) Your Parent(s)' 2017 Federal Tax Return Transcript (if IRS Data Retrieval Tool was not utilized), or if applicable, the Statement of Non-Filing in Option 2. Any W-2 or 1099 statements from 2017.

If there are any differences between your FAFSA information and your financial documents, Lincoln University may need to make corrections to your record.

Section A: Student's Information	Student ID Number	
	XXX-XX	
Last Name, First Name, M.I.	Social Security Number	
Street Address	Date of Birth	
City, State, Zip Code	Phone Number	
Cooking D.		

Section B: Dependent Student's Family Information

List below the people in your <u>parent(s)' household</u>. Include:

- The student.
- The parents (including a stepparent), siblings and step-siblings.
- Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2020.
- Indicate who in your household is attending an institution of higher education at least half-time from July 1, 2019 to June 30, 2020.

If more space is needed, attach a separate page with the student's name and Student ID Number at the top.

Full Name	Age	Relationship	Name the College the Household	Did/Will this person file a
			Members are Currently Attending	2017 Federal Tax Return?
		Self	Lincoln University	Yes No
				Yes No

Student's I	Name:	Student ID #
Section C:	Student Tax Filing Status for calen	ndar year 2017: Please complete Option 1 or Option 2.
Option 1: Stu	dent filed a 2017 IRS Tax Return:	Please select an option below.
IRS Data R	etrieval Tool was used to file FAFSA	or,
	ax Return Transcript is attached. To crn", or call 1-800-908-9946.	obtain an IRS Tax Return Transcript go to <u>www.irs.gov</u> and clic
	dent was a Non-tax Filer for calend I did not, and am not required to file a	dar year 2017: a 2017 U.S. federal tax return. Please select an option below.
Student wa	as not employed and had no income ϵ	earned from work in 2017.
		a federal tax return. Complete the table below to report all be required to provide copies of your IRS W-2 forms for 2017.
Em	ployer's Name	2017 Amount Earned
Section D	Parent Tax Filing Status for calen	ndar year 2017: Please complete Option 1 or Option 2.
Option 1: Pa	rent(s) filed a 2017 IRS Tax Retu	rn: Please select an option below.
IRS Data Re	etrieval Tool was used to file the FAFS	SA or,
	ax Return Transcript is attached. To orn", or call 1-800-908-9946.	obtain an IRS Tax Return Transcript go to <u>www.irs.gov</u> and clic
I certify that I	<u> </u>	alendar year 2017: a 2017 U.S. Federal Tax return. You are required to submit an www.irs.gov to request this document. Please select an option
Parent(s) v	vere not employed, and did not earn i	income from work in 2017.
		le a federal tax return. Complete the table below to report all
employers an	d amounts earned in 2017. You may	be required to provide copies of your IRS W-2 forms for 2017.
Em	nployer's Name	2017 Amount Earned

Name of Student: _

The form must be completed and signed in the presence of either a Lincoln University Financial Aid Administrator or a Notary Public.

Do <u>not</u> complete this section in advance.

_ Student ID#: _

Identity/Statement of Educational Purpose (To be signed at the Institution)

The student must appear in person at Lincoln University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will

maintain a copy of the student's photo ID that is annotated by the institution with the date

First Name

it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.		
If Submitting in Person: Present this form with original valid government-issued photo ID To be completed by The Lincoln University Financial Aid Administrator.		
ID Type:		
ID Number:	Exp. Date:	
FAA Name:		
FAA Title:	_	
FAA Signature:	Date:	·

Identity/Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at Lincoln University to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

These forms will not be accepted if they are faxed or scanned to the Office of Financial Aid. We HAVE to be in receipt of all these original documents.

Statement of Educational Purpose

I certify that I,(Print Student's Name)	_, am the indiv	idual signing this Statement of Educational
(Print Student's Name) Purpose and that the Federal student financia purposes and to pay the cost of attending Line	al assistance I m	nay receive will only be used for educational
Student's Signature	Date	Student's ID Number
If Submitting by Mail: Send this form with photocopy of valid government-issued photo ID To be completed in the presence of a Notary Public.		
State of:		
City/County of:		
Date:		
Before me,		
(print Notary's name): Personally Appeared, (printed name of signer):		
Proved to me on the basis of satisfactory evidence of identification:		
Signed:(Notary Signature)		commission expires on:
Witness my hand and official seal		

High School Completion Status

Provide <u>one</u> of the following documents that indicate the student's high school completion status when the student will begin college in 2019-2020. **It is the student's responsibility to obtain the requested document. Please circle the statement that applies to you.**

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State authorized
 examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or
 other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

****A student who is unable to obtain the documentation listed above must contact the Financial Aid Office.****

Section F: Certification and Signatures

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Print Student's Name	Student's ID Number
Student's Signature	Date
Parent's Signature	

Please return this worksheet, along with the required documentation to:

Lincoln University
Office of Financial Aid
1570 Baltimore Pike Lincoln University, PA 19352