

# Lincoln University Job Description

<b>Job title:</b>	<i>Adjunct Instructor of Voice</i>
<b>Department:</b>	<i>Visual and Performing Arts</i>
<b>Reports to:</b>	<i>Chair, Visual and Performing Arts</i>

## **Job Summary:**

Lincoln University of Pennsylvania, founded in 1854, is the first historically Black university in the nation. Today we depend on our staff and employees to help provide the highest quality education to students with promise, potential, and determination.

The Department of Music in the College of arts, Humanities Social Science at The Lincoln University anticipates a part-time, adjunct instructor position for academic year Spring 2016 semester. This position will begin in January 2016.

The Department seeks a dynamic individual who is qualified to teach individual and group voice lessons (beginner's voice class, diction class, voice pedagogy). Responsibilities will include teaching undergraduate voice students.

Requirements for this position include proven artistry as a performing artist with a strong commitment to teaching and recruiting outstanding students. Successfully teaching experience is required.

The following materials constitute a complete application packet:

- Letter of application which discusses the candidate's qualifications and particular suitability for the position.
- A detailed and updated curriculum vitae.
- Three current professional letters of reference.
- Both undergraduate and graduate transcripts (unofficial copies are acceptable at this time).

## **Physical Demands:**

Moderate lifting up to 20 pounds as frequently as needed to move objects; dexterity to write and manipulate computer keyboard and mouse; ability to hear and speak clearly; and body mobility to stoop, kneel, and bend and reach.

## **Working conditions:**

Work is primarily performed in a university campus environment and requires a flexible schedule including evening and weekend work. Travel for administrative work is expected. The employee is subject to inside environmental conditions: protection from weather conditions but not necessarily from temperature changes.