

MEMORANDUM

Mrs. Kim Anderson, Interim Director of Financial Aid

From: Connie Lundy, Director, Office of International Programs and Services

Subject: Study Abroad Program and Budget Information

Please find below study abroad information for named Lincoln University student:

PROGRAM INFORMATION	DETAILS
Student's Name	
Student I.D. Number	
Place of Study	
Term Dates	
First and Last Day of Class	
Number of Credits	
Contact Name	
Contact E-Mail	
Contact Phone Number	
Contact Fax Number	

BUDGET INFORMATION	AMOUNT
Tuition	
Fees	
Room	
Board(meals)	
Health Insurance	
Personal Property Insurance	
Transportation(airfare)	
Books & Supplies	
Miscellaneous(personal expenses)	
TOTAL	
Financial Aid	
Global Studies	
Other Scholarships	
Paid by Student	

FOR BURSAR'S OFFICE USE: Please issue checks for student listed above in the following amounts:
 (Please contact this office at Ext. 7784 when checks are ready to be picked up.)

Pay to the Order of:	Amount: