



**OFFICE OF STUDENT SUPPORT SERVICES
DISCIPLINARY SANCTION COMMUNITY SERVICE PROGRAM**

Program Policies and Procedures Wavier

- Students will receive reminder phone calls for all programs/meetings/activities they are required to attend.
- Students must report to all programs/meetings/activities on time or hours will be deducted.
- D.S.C.S. t-shirts must be worn to all programs/meetings/activities. If student does not have t-shirt on they will be asked to return to get it or will be asked to leave.
- If a student would like to purchase a D.S.C.S. t-shirt the cost is \$10.00 **(LOST/STOLEN D.S.C.S. t-shirt will have to be replaced at a cost of \$10.00 each).**
- Students must sign in and sign out at each meeting to receive credit for attendance.
- Students must be respectful to staff and to their peers. Students who display a disrespectful attitude or behavior will be asked to leave or hours will be deducted.
- Students must display a positive attitude towards the program while in attendance at any program/activity/event or they will be asked to leave and will not receive credit.
- If a student is ever dismissed from a program/meeting/activity they will not receive any credit and may be referred to the Director for further disciplinary action.
- All cell phones should be turned off or placed on vibrate. If students must make or receive an urgent call, they must ask permission to leave the room.
- At reflection meetings, students must speak one at a time while sharing and respectfully allow others the opportunity to share.
- Participation in all required activities at programs/meetings/events is mandatory.
- **Information revealed in Reflection Meetings is strictly confidential and should not be shared with others outside of the meetings.**
- Students graduate from the program when they complete their required community service hours, all sanctions imposed, post reflection assessment form, and the return of their D.S.C.S. t-shirt.

I have read, understand and agree to abide by the policies and procedures of the D.S.C.S. Program.

Print Name

Student's Signature

Date