



DRIVER AUTHORIZATION APPLICATION

Please save this application to your desktop **BEFORE** entering any information. After saving the blank form, please complete all fields and training as indicated then click **SUBMIT** at the bottom of this form to email your application for processing.

Full Name: (exactly as it appears on driver's license)	<i>First</i>	<i>Middle Initial (Optional)</i>	<i>Last</i>
Status:	Student <input type="checkbox"/>	Staff <input type="checkbox"/>	Other <input type="checkbox"/> Describe: Last 4 digits SSN:
License State:		License Number:	
Date of Birth		Students Only – Reason for Driving:	
Email Address:			
Telephone Number:		Students Only - Recommended by:	

SAFE DRIVER TRAINING:

1. All applicants for Driver Authorization must successfully complete the following **THREE (3)** Driving Safely training courses: [Autos, SUVs, and Pickups](#), [Light Trucks and Cargo Vans](#), AND [Avoiding Large Vehicle Rollover Accidents](#)
2. What type of vehicle will you be driving? (Please check all that apply):
 Van or truck Utility-type Vehicle (UTV) / Golf cart Personal vehicle: proof of current auto insurance required
3. Applicants for authorization to operate a UTV or Golf Cart must review the procedures for [Safe Operation of Utility Type Vehicles, including a golf cart safety video, and successful completion of the quiz contained within the procedures](#). In addition, [completion of hands-on training is required - please click here to schedule training with Public Safety](#).

Upon successful completion of each required course, save a copy of all documents for your records - then forward a copy of your application with training certificates to [Risk Management](#).

INSTRUCTIONS - HOW TO UPLOAD DRIVER'S LICENSE

1. SCAN OR PHOTOGRAPH THE FRONT OF YOUR CURRENT DRIVER LICENSE AND EMAIL IT TO YOUR LINCOLN EMAIL.
2. SAVE A COPY OF YOUR DRIVER'S LICENSE TO YOUR DESKTOP.
3. CLICK **UPLOAD DRIVER'S LICENSE HERE**.
4. CHOOSE BROWSE THEN SELECT YOUR DRIVER'S LICENSE PHOTO.
5. CLICK OK.

CONSENT TO RELEASE MOTOR VEHICLE RECORDS

I, _____, consent to the release of my Motor Vehicle Records (MVR) to Lincoln University. I understand that Lincoln University will use these records to evaluate my suitability to operate a vehicle for business purposes. I also consent to the review, evaluation, and other use of any MVR I may have provided to Lincoln University. This consent is given in satisfaction of Public Law 18 USC 2721 et. Seq., "Federal Drivers Privacy Protection Act", and is intended to constitute "written consent" as required by this Act.

Signature

Date