

Center for Excellence in Teaching and Learning

Zoom: Enable Breakout Rooms

To enable the breakout room feature:

- 1. Sign in to the Zoom web portal, http://www.zoom.us
- 2. In the navigation menu, click <u>Settings</u>.

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Profile					
Meetings			B	=	
Webinars					
Recordings			Change	Delete	
Settings		Personal M	rsonal Meeting ID		
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3. Navigate to the **Breakout Room** option on the **Meeting** tab and verify that the setting is enabled. If the setting is disabled, click the toggle to enable it. If a verification dialog displays, choose **Turn On** to verify the change.

