



LU Self-Service

Student Planning Module

Fall 2022
Registration

Do you want to register for Fall classes?
Follow these Steps!

1 Advising Holds

1. Schedule your advising appointment with your advisor.
2. Your Advisor will remove your holds.

2 Before your Appointment

1. Print
 - [Registration Guidance Form](#)
2. Review in [WebAdvisor](#)
 - Your Program Evaluation
 - Your Midterm grade report
 - Your Transcript
3. Review
 - [Course Requirement Sheet](#)
4. Determine
 - The courses you need
5. Proceed to LU Self-Service to develop your schedule

3 Before your Appointment, Create Your Schedule in LU Self-Service

1. Log in to LU Self Service. Please note: You must be logged into your Lincoln email in the same browser to access LU Self Service.
2. Select "Start Here - Student Planning"
3. Click "Step 1 - View Your Progress" Open your evaluation in WebAdvisor and/or printed for review, and then find that section with the missing requirement in "My Progress" in Student Planning.
4. Click the course link within the requirements area of your evaluation.
5. Click view available sections. If no sections are available, click add to course plan in a future term.
6. Click add to schedule.
7. Meet with your advisor to discuss the course plan and release your holds.
8. When your holds are released, you may register for your classes.

Summer Registration Process

Summer 2022 Registration Begins April 4
See your Advisor and Register using [WebAdvisor](#)

Advising & Registration

Fall 2022
Registration

Student Planning Module
in LU Self-Service

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Registration

WebAdvisor



Register for Classes

Once you have met with your advisor and your holds are released, you may register for your classes during your designated days

(see the Registration Schedule)

Fall Registration in LU Self-Service

- Select "Start Here - Student Planning"
Click "Step 2" - Plan and Schedule
- Click on Register Now at the top of the screen to register all of your courses or click Register on the left-hand side one at a time.
- You should now see your calendar view of your schedule on the right-hand side - registered courses will be light green

Summer Registration Process

Summer 2022 Registration Begins April 4

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Registration Schedule

April 4	Veterans Only
April 5 - 7	75+ earned credits, athletes, band, choir, honors
April 8 - 13	45+ earned credits
April 14 - 20	30+ earned credits
April 21 - 25	0-29 earned credits

- Undeclared juniors and seniors will not be able to register until a major is declared.
- NEW! You can now wait-list for closed sections! The system will notify you via email when a spot opens. You will have 48 hours to register before it goes to the next person on the list.
- Once the first day of class hits, the wait-list will be closed and you will need to contact the instructor for approval to be added.

View course descriptions through the academic catalog or visit LU Course Catalog for what is currently being offered.



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