

Using “Program Evaluation” (Degree Audit) in WebAdvisor

Instructions for Students

**Center for Advising
& Student Achievement
Lincoln University**

To view the Degree Audit in Webadvisor

Registration

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In the Students Menu go to “Program Evaluation.”



Select Program

Program Evaluation

You may select either an active program or a "What if" program.

* = Required

Choose One Active Programs

MCBJ.BS BS in Mass Communications: Broadcast Journalism

What if I changed my program of study?

What work do you want to include? *

SUBMIT

If you have declared a major, it will appear as XXXX.BS or .BA (as shown here). If so, select the button under "Choose One" then click "Submit." This will display the Core and the Major.

Program Evaluation

You may select either an active program or a "What if" program.

* = Required

Choose One Active Programs

<input type="radio"/>	MCOM.UND Mass Communications (undeclared)
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What if I changed my program of study?

What work do you want to include? *

SUBMIT

If you have not officially declared a major, it may appear as XXXX.UND, as shown here.

Program Evaluation

You may select either an active program or a "What if" program.

* = Required

Choose One Active Programs

<input type="radio"/>	UND
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What if I changed my program of study?

What work do you want to include? *

SUBMIT

Or as UND (Undeclared) as shown here.

If you select this, it will evaluate progress in the core curriculum only.

To view the Core and the Major

Program Evaluation

You may select either an active program or a "What if" program.

* = Required

Choose One **Active Programs**

<input type="radio"/>	MCOM.UND Mass Communications (undeclared)
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What if I changed my program of study?

What work do you want to include?*

If you have not officially declared a major but want to see your progress in a major, select that major in the box beside "What if I changed my program of study?" This can also be used if you have declared one major but would like to see where you would be in a different major.

Note: Selecting "Choose One" in this case would not show the student's progress in MCOM even though it is listed. It would show the Core and just list the other courses the student has taken. You must select the major in the other box to see the requirements for the major.

Select the Catalog Year

Choose One	Catalog
<input type="radio"/>	2015-2016 University Catalog
<input type="radio"/>	2014-2015 University Catalog
<input type="radio"/>	2013-2014 University Catalog
<input type="radio"/>	2012-2013 University Catalog
<input type="radio"/>	2011-2012 University Catalog
<input type="radio"/>	2009-2010 University Catalog
<input type="radio"/>	2010-2011 University Catalog
<input type="radio"/>	2008-2009 University Catalog
<input type="radio"/>	2007-2008 University Catalog

- If this window comes up select the catalog year
 - Either the year you entered or the most recent year prior to the year you entered.

The Audit

Lincoln University
Academic Evaluation
Report Date: 03/02/15

Student: Ms. Jane Doe (00XXXXXX)

Program: BS in Mass Communications: Broadcast Journalism (MCBJ.BS)

Catalog: 2014

Anticipated Completion Date: 05/18

E-Mail Address: jane.doe@lincoln.edu

Student Information

“This document only reflects courses toward graduation. Please see the transcript to review developmental courses. This document DOES NOT REFLECT YOUR CUM GPA. Please see your transcript for your CUM GPA.”

Keep in mind that the Degree Audit includes only course work that counts towards graduation. Developmental courses are not included in the calculation of the GPA given here; therefore, the GPA and number of credits shown here may be different from the credits and GPA on your transcript.

Program Summary

The first item on the Audit is the Program Summary. This gives the credits and GPA required, earned and remaining.

The student below is “In Progress” towards her degree. She has 46 earned graduation credits, so she requires 74 remaining to fulfill the required 120 credits. She is currently enrolled in 15 credits (“Anticipated Additional”); therefore, she will require another 59 credits (“Anticipated Remaining”) after this semester if she completes the current 15 credits.

The GPA of 2.693 is her GPA for graduation credits only. It does not include any developmental courses.

Program Summary: (In Progress)

	Required	Current Earned	Current Remaining	Anticipated Additional	Anticipated Remaining
Institutional Credits:	24.00	26.00	0.00	15.00	0.00
Institutional GPA:	2.000	2.693**	Met*		
Overall Credits:	120.00	46.00	74.00	15.00	59.00
Overall GPA:		2.693**	Met*		

(*) Anticipates completion of in-progress and registered courses

(**) GPA does not include credits with pending repeats

Program Summary

The student shown below is a graduating senior. “Pending (Anticipated complete)” means that if she successfully completes all the courses for which she is currently registered, she will have fulfilled all of her degree requirements and will be eligible for graduation.

She has 102 earned credits and is registered for 18 so she will have 120. She has 96 earned institutional credits, which indicates that she has some transfer credits.

Note that “Pending” also indicates that she is registered for any remaining required courses and will have completed all required courses by the end of this semester.

Program Summary: (Pending (Anticipated complete))

	Required	Current Earned	Current Remaining	Anticipated Additional	Anticipated Remaining
Institutional Credits:	24.00	96.00	0.00	18.00	0.00
Institutional GPA:	2.000	3.031	Met		
Overall Credits:	120.00	102.00	18.00	18.00	0.00
Overall GPA:		3.031	Met		

(*) Anticipates completion of in-progress and registered courses

The Core Curriculum

The Core Curriculum is broken down into 9 sub-requirements. The required or accepted courses are listed for each sub-requirement, as well as the completed courses. If all requirements have been completed, it will say “(Complete)” next to the heading. This student has completed all Core requirements.

Program Requirements:

1: Core Curriculum (Complete)

Credits Earned: 45

Complete all 9 subrequirements:

A: First Yr Experience (Complete)

Take FYE-101

Course	Title	Needed	Term	Grade	Credits	Notes
1. FYE-101	First Year Experience		2008FA	A	3	

B: African Amer Exp (Complete)

Take SOS-151

Course	Title	Needed	Term	Grade	Credits	Notes
1. SOS-151	African American Experience		2008FA	B	3	

C: Social Sciences (Complete)

Take 2 courses from ECO-201*, ECO-202*, EDU-150, HIS-103, POL-101, PSY-101, SOC-101; *Only one course from ECO-201 or ECO-202 may be used.

Credits Earned: 6

Course	Title	Needed	Term	Grade	Credits	Notes
1. POL-101	American National Government		2008FA	A	3	
2. ECO-202	Principles of Microeconomics		2011SP	A-	3	

The Core Curriculum contd.

Program Requirements:

1: Core Curriculum (In progress)

Credits Earned: 36

Complete all 9 subrequirements:

A: First Yr Experience (Complete)

Take FYE-101

Course	Title	Needed	Term	Grade	Credits	Notes
1. FYE-101	First Year Experience		2009FA	A-	3	

B: African Amer Exp (Complete)

Take SOS-151

Course	Title	Needed	Term	Grade	Credits	Notes
1. SOS-151	African American Experience		2009FA	B-	3	

C: Social Sciences (Complete)

Take 2 courses from ECO-201*, ECO-202*, EDU-150, HIS-103, POL-101, PSY-101, SOC-101; *Only one course from ECO-201 or ECO-202 may be used.

Credits Earned: 6

Course	Title	Needed	Term	Grade	Credits	Notes
1. HIS-103	Contemporary World History I		2010SP	B	3	
2. SOC-101	Introduction to Sociology		2010SP	B	3	

D: Health and Wellness (Complete)

Take HPR-101

Course	Title	Needed	Term	Grade	Credits	Notes
1. HPR-101	Dimensions of Wellness		2010SP	C+	2	

This student has not completed the Core (“In Progress”); however, we can see that at least 4 of the sub-requirements have been completed.

The Core Curriculum contd.

E: Humanities (Complete)

Complete the following:

Credits Earned: 9

ARH-200 or MUS-200 (Complete)

Course	Title	Needed	Term	Grade	Credits
1. ART-200	Introduction to Art		2010FA	B	3

PHL-200 or REL-200 (Complete)

1. PHL-200	Introduction to Philosophy		2011SP	B-	3
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ENG-207 or ENG-208 (Complete)

1. ENG-208	World Literature II		2011SP	B	3
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F: English Composition (Complete)

Take ENG-101 and ENG-102

Credits Earned: 6

Course	Title	Needed	Term	Grade	Credits
1. ENG-101	English Composition I		2010SP	C+	3
2. ENG-102	English Composition II		2010FA	B-	3

The requirements for Humanities have also been broken down into sub-requirements which clearly show which courses need to be taken for each one. If the requirement has been completed, it shows which course was taken, when it was taken, the grade and the credits.

The Core Curriculum contd.

G: Mathematics (Complete)

Take MAT-106 or higher.

Course	Title	Needed	Term	Grade	Credits
1. MAT-106	Math for Liberal Arts		2010FA	C	3

H: Language (Not started)

Take 2 consecutive Language Courses.

Course	Title	Needed	Term	Grade	Credits
1.		2 courses needed			

I: Natural Sciences (In progress)

Take 2 Natural Science courses. At least one course must include a laboratory.

Credits Earned: 4

Required: 7

Remaining: 3

Course	Title	Needed	Term	Grade	Credits
1. GSC-162	Physical Science Lab II		2011SP	A	1
2. GSC-102	Physical Science II		2011SP	A	3
3.		3 credits needed			

Here we can see that the student has completed the Math requirement but has not started the Language requirement (note this is for a Sociology Major, so the Computer option is not available).

The Natural Science requirement is "In Progress". One more science course is needed (without the lab).

The Core Curriculum contd.

1: Core Curriculum (In progress)

Credits Earned: 21

Complete all 9 subrequirements:

A: First Yr Experience (Complete)

Take FYE-101

Course	Title	Needed	Term	Grade	Credits	Notes
1. FYE-101	First Year Experience		2011FA	A	3	

B: African Amer Exp (Complete)

Take SOS-151

Course	Title	Needed	Term	Grade	Credits	Notes
1. SOS-151	African American Experience		2011FA	C-	3	

C: Social Sciences (Pending completion of unfinished activity)

Take 2 courses from ECO-201*, ECO-202*, EDU-150, HIS-103, POL-101, PSY-101, SOC-101; *Only one course from ECO-201 or ECO-202 may be used.

Credits Earned: 6

Course	Title	Needed	Term	Grade	Credits	Notes
1. POL-101	American National Government		2012SP		3	*IP
2. EDU-150	Education & Society		2012SP		3	*IP

D: Health and Wellness (Complete)

Take HPR-101

For this student, the Social Science sub-requirement is “Pending” completion of two courses in which she is currently enrolled.

*IP indicates “In Progress” or currently enrolled.

The Core Curriculum contd

*TE under Notes indicates “Transfer Equivalency” which means that equivalent courses were transferred in and accepted as fulfilling that requirement.

F: English Composition (Complete)

Take ENG-101 and ENG-102

Credits Earned: 6

Course	Title	Needed	Term	Grade	Credits	Notes
1. ENG-101	English Composition I		08/01/08	A	3	*TE
2. ENG-102	English Comp II		08/01/08	B	3	*TE

*NE under Notes indicates “Non-course Equivalency” which means that a requirement has been fulfilled but not through a particular course. For example, this student is exempt from taking FYE because she transferred in more than 24 credits.

A: First Yr Experience (Complete)

Take FYE-101

Course	Title	Needed	Term	Grade	Credits	Notes
1. FYE-101	First Year Experience		09/13/11		0	*NE

The Core Curriculum contd.

- For the Language/Computer Science Requirement, both options will appear until one option is “Pending” then only the one will appear. If a major requires a specific option (eg. all Sociology majors require language) it will be linked to a special version of the Core Curriculum that will list only that option.

H: Language or Comp Sci (Not started)

Take 2 consecutive Language Courses or any 2 computer science courses (ART-102, ART-220, HPR-152 may be used to satisfy this requirement)

Credits Earned: 0

Foreign Language (Not started)

Course	Title	Needed	Term	Grade	Credits	Notes
1.		2 courses				

Computer Science (Not started)

1.		2 courses				
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The Major Curriculum

The Major,
or intended
major,

Credits
Earned in the
major

current
status

GPA in the
major

number of required
sub-requirements

2: Mass Comm Broadcast Major (Pending completion of unfinished activity)

Credits Earned: 54

GPA Earn: 2.873

Complete all 3 subrequirements:

A: English (Complete)

Complete the following:

Credits Earned: 9

Take ENG-211 or ENG-212 (Complete)

Course	Title	Needed	Term	Grade	Credits	Notes
1. ENG-212	English Literature II		2011SP	C-	3	*G

Take ENG-301 (Complete)

1. ENG-301	American Literature		2010FA	B-	3	
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Take ENG-319 or ENG-320 (Complete)

1. ENG-319	Survey of African-American Lit		2010SP	B	3	
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*G here indicates that the C- grade is below the minimum grade of C required for major courses. However, Lincoln does allow a maximum of 2 C-'s in the major.

The Major Curriculum

- “1 course needed” indicates course not started
- A grade indicates course completed
- *IP indicates “In Progress” or currently enrolled.

B: Required (In progress)

Take COM-200, COM-201, COM-202, COM-300, COM-302, COM-400, COM-401, COM-402, COM-404, COM-490 recommended.

Credits Earned: 12

Course	Title	Needed	Term	Grade	Credits	Notes
1. COM-200	Introduction to Mass Comm.		2011FA	C+	3	
2. COM-201	Mass Media and Society	1 course needed				
3. COM-202	News Writing		2011FA	B	3	
4. COM-300	Communic Theory(d2l)		2012SP		3	*IP
5. COM-302	Public Relations Principles &		2012SP		3	*IP
6. COM-400	Special Topics	1 course needed				
7. COM-401	Research Methods in Mass Commu	1 course needed				
8. COM-402	Principles of Advertising and	1 course needed				
9. COM-404	Mass Media Law and Ethics	1 course needed				

Exceptions/Substitutions

Below is an example of an exception: HIS 106 is being substituted for HIS 103. These are done individually.

C: Social Sciences (Complete)

Take 2 courses from ECO-201*, ECO-202*, EDU-150, HIS-103, POL-101, PSY-101, SOC-101; *Only one course from ECO-201 or ECO-202 may be used.

!! Exception HIS-106 substitution

Credits Earned: 6

Course	Title	Needed	Term	Grade	Credits	Notes
1. HIS-106	History of the U.S. II		2009SP	A-	3	
2. PSY-101	General Psychology		2009FA	A	3	

Requirement for the BA:

“Students who complete any foreign language course numbered 202 or higher may receive a Bachelor of Arts degree. This is commonly achieved by completing four semesters of a foreign language.” If the student has declared for the BA in any major, this will be included as a separate requirement.

2: Bachelor of Arts Requirement (Complete)

Must complete through the 202 (Intermediate) level of any language.

Course	Title	Needed	Term	Grade	Credits	Notes
1. SPN-202	Intermediate Spanish II		2011SP	A	4	

Writing Proficiency

- Those graduating in 2013 or later must fulfill the Writing Proficiency Requirement.
- If the requirement has been fulfilled, it will say “Complete” as below:

4: Writing Proficiency Requirement (Complete)

Must pass WPE (writing proficiency exam) Pass at least 4 writing intensive courses approved by major. Complete a portfolio (min 4 documents) approved by the major. This a requirement for those graduating starting May 2013.

Course	Title	Needed	Term	Grade	Credits	Notes
1. WRT-PRO	Writing Proficiency		01/30/12		0	*NE

- If the requirement has not been fulfilled, it will say “Not Started” as below.
- Check with your major department to know what the requirements are for your major and whether you have completed them.

3: Writing Proficiency Requirement (Not started)

Must pass WPE (writing proficiency exam) Must pass at least 4 writing intensive courses. Complete a portfolio (min 4 documents) approved by the major. This a requirement for those graduating starting May 2013.

Course	Title	Needed	Term	Grade	Credits	Notes
1. WRT-PRO	Writing Proficiency	1 course needed				

Minors:

If a student has declared a minor, it will be listed after the major and the Writing Proficiency requirement.

5: History Minor (Complete)

Complete the following:

Credits Earned: 15

U.S. History: (Complete)

Course	Title	Needed	Term	Grade	Credits	Notes
1. HIS-105	History of the U.S. I		2008FA	A-	3	

Western/European History: (Complete)

1. HIS-102	Modern European History II		2010FA	A	3	
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African and African American History: (Complete)

1. HIS-205	His of Black People in U.S. I		2009FA	A	3	
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At least two courses from 300 or 400 level: (Complete)

!! Exception old curriculum

Credits Earned: 6

1. HIS-206	His of Black People in U.S. II		2010SP	A	3	
2. HIS-307	History of Africa to 1885		2011FA	A	3	

Other Courses

Other Courses:

Course	Title	Term	Grade	Registered Credits	Earned Credits	Notes
1. SOC-101	Introduction to Sociology	08/01/08	A	3.00	3.00	*TE
2. BIO-162	Human Health & Disease Lab	2009SP		0.00	0.00	
3. COM-300	Communication Theory	2009SP	F	3.00	0.00	
4. REL-200	Introduction to Religion	2009SP	F	3.00	0.00	
5. BIO-102	Human Health and Disease	2009SP	F	4.00	0.00	
6. ART-200	Introduction to Art	2009FA	W	3.00	0.00	*S(W)
7. BIO-162	Human Health & Disease Lab	2010SP		0.00	0.00	
8. COM-322	African Americans and Media	2011FA	B	3.00	3.00	
9. BUS-101	Introduction to Business	2011FA	A	3.00	3.00	
10. ACC-203	Principles of Accounting I	2011FA	B	3.00	3.00	
11. ENG-203	Public Speaking	2012SP		3.00	(3.00)	*IP
12. ENG-250	Introduction to Cinema	2012SP		3.00	(3.00)	*IP
13. MGT-335	Principles of Management	2012SP		3.00	(3.00)	*IP

(Credits in parentheses are anticipated earned)

Notes:

*G	Grade - course failed the minimum grade requirement
*IP	In Progress
*S	Status - Items with this status may not be applied to the program
*TE	Transfer Equivalency

- At the end, “Other Courses” are listed. This includes failed and withdrawn courses as well as general elective courses that do not fit into the Core or the Major.

- Lastly, there is a key for the “Notes.”

Summary

- Please check your Program Evaluation carefully, for both the Core and the Major requirements.
- Use this along with your Curriculum sequence sheet to plan your schedule for next semester.
- Inform your advisor or the chair of your department if you see any errors in the Evaluation.
- For graduating seniors, waivers and exceptions can be done individually if approved by the Chair.
- You can also contact Mrs. Chikwem in room 204 Wright Hall if you have any questions.