



COURSE SUBMISSION FORM

Revised Edition 07/16/12 AR

Office of the Registrar
P.O. Box 179
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COURSE TITLE: Short (<= 20 Char.): Museums and Collections II

FULL TITLE: (<= 35 Char.): Museums and Collections II

New Course

Course Revision

Course Number: (xxx-000)
Proposed: MSM211

Existing: MSM210

COURSE DESCRIPTION must be typewritten (For Catalog, 2-3 sentences):
This course will delve into best practices and discuss issues for museum administration, governance, exhibition development and evaluation, and staffing, including volunteers and docents. Students will identify best practices and procedures used by professional museum organizations to prepare for and attain accreditation. Students will learn about collection policies, accessioning, de-accessioning, and the process of documenting and cataloging natural history, art and material culture objects. Students will learn introductory best practices for general preservation and conservation processes. The course will culminate with a student-developed exhibition proposal.

Undergraduate

Graduate

Credit Hours:

Class (Hr/Wk): 3

Lab (Hr/Wk): _____

Other (Hr/Wk): _____

Course is intended (Check all that apply):

Required for Majors: (list) Museum Studies (Required Core)

Required for Minors: (list) Museum Studies (Required Core)

Use in University Core Curriculum

Primarily as an Elective for Majors & Minors

Primarily as an Elective for Non-Majors

Can be taken by any Lincoln student

Grading System

Standard

Pass/Fail

Other _____

First term in which new revised course will be offered:
Spring_2017

Expected Frequency:

Every Semester

Once per year

Once every _____ Sem.

Probable Initial Instructor(s): _____

Pre-Requisites	<u>MSM210</u>
Co-Requisites	

Approvals	Date	Signatures
Department <u>VPA</u>	<u>4/1/16</u>	Chair:
School	<u>4.5.16</u>	Dean:
Curriculum Committee		Chair:
Faculty		Verified by Registrar: _____

Refer to the Course Approvals Manual for complete instructions for the submission of proposals.