



COURSE SUBMISSION FORM

Revised Edition 07/16/12 AR

Office of the Registrar
P.O. Box 179
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(484) 365-8087:Phone (484) 365-8116: Fax

COURSE TITLE: Short (<= 20 Char.): Internship
FULL TITLE: (<= 35 Char.): Internship

New Course
 Course Revision

COURSE DESCRIPTION must be typewritten (For Catalog, 2-3 sentences):
This is a course for students who will complete an internship for academic credit. This internship may be taken in either fall or spring semester, or over the summer, but the student must complete a minimum of 220 hours at the internship host site. Along with prerequisites noted above, the student must have 75 earned credits.

Course Number: (xxx-000)
Proposed: MSM450
Existing: _____

Students will apply theories and principles learned in the classroom to a professional internship in the museum field at an approved site. Throughout the internship, students will complete various tasks designed to reflect and enhance the internship experience, including weekly reports and maintaining a journal of activity that includes documentation of formal meetings, evaluations, projects, and accomplishments. Student will be required to submit a final written report as directed by instructor.

Undergraduate
 Graduate

Credit Hours:
Class (Hr/Wk): 3
Lab (Hr/Wk): _____
Other (Hr/Wk): _____

Course is intended (Check all that apply):

- Required for Majors: (list) Museum Studies (Required)
- Required for Minors: (list) _____
- Use in University Core Curriculum
- Primarily as an Elective for Majors & Minors
- Primarily as an Elective for Non-Majors
- Can be taken by any Lincoln student

Grading System

Standard
 Pass/Fail
 Other _____

First term in which new revised course will be offered:
Spring_2017

Pre-Requisites	MSM320- Museum Education and Interpretation MSM330- Fundraising
Co-Requisites	

Expected Frequency:

Every Semester
 Once per year
 Once every _____ Sem.

Probable Initial Instructor(s): _____

Approvals	Date	Signatures
Department <i>VPA</i>	<i>4/15/16</i>	Chair: <i>[Signature]</i>
School	<i>4.5.16</i>	Dean: <i>[Signature]</i>
Curriculum Committee		Chair: _____
Faculty		Verified by Registrar: _____

Refer to the Course Approvals Manual for complete instructions for the submission of proposals.