

**Lincoln University Faculty Meeting**  
**Tuesday, March 1, 2016, 4:00PM.**  
**Ware Center Theater**

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**Patricia A. Joseph, Ph.D.**  
**Interim Provost and Vice President for Academic Affairs**  
**Presiding**

The meeting was called to order by Interim Vice President Joseph at 4:00PM

**I. PRESIDENT’S REMARKS, Dr. Richard Green**

- **CIAA Basketball Tournament-** – CIAA championship game took place in North Carolina. Our student athletes represented the university well. Alumni from the area greeted us and presented the university with \$4 thousand dollar donation.
- **Budget** –The \$14 million dollar budget for Lincoln University or the other state related universities still hasn’t been approved. A few representatives from Lincoln University will be in Harrisburg on March, 2016 to make presentations to the state and house committee’s ending with a press conference. We are also asking all faculty, students and any others interested to write to the legislators letting them know our thoughts and concerns about this issue.
- **Fourth Biennial Kwame Nkrumah International Conference** – Lincoln University will be hosting the Fourth Biennial Kwame Nkrumah International Conference. The theme is “Reinvigorating the Pan-African Intelligentsia: Developing Organizations and Institutions Committed to Serving African People” It will take place at the University City location September 16-19, 2016. Dr. Zizwe Poe is the contact person on this event with assistance from an ad-hoc committee.

**II. ACTION ITEMS**

- Approval of Minutes  
Minutes from the January 12, 2016 meeting were moved, seconded, and approved.  
Minutes from the February 2, 2016 meeting were moved, seconded, and approved.
- General Education Committee  
Dr. Dana Flint presented a motion to change the title of ILO6 from “Institutional Fidelity” to “Lincoln Legacy”. After discussion the motion was second and approved.

**III. STANDING COMMITTEE REPORTS**

- Nominations Committee  
Dr. Sally Monsilovich & Dr. Joseph confirmed the following replacement on the Nominations committee: Dr. Chieke E. Ihejirika for Dr. Donald Bradt. Dr. Monsilovich reminded everyone to review the nominations form to prepare for voting that will take place at the April 2016 faculty meeting. The nomination form can be found on the faculty portal and will also be emailed to everyone.
- Technology Committee  
Ms. Christina Kerns presented information on the following items that the committee is working on: New Faculty and Adjunct online resource, developing technology workshops for faculty; changing the student evaluation where they cannot access grades until they have completed an evaluation.
- Writing Committee  
Dr. Samaa Gamie shared a rubric that the English department uses as an example for others to use to assess department writing portfolios. A master syllabus was submitted to the curriculum committee for writing intensive courses once approved it will be shared at the next faculty meeting. The writing center

is available to assist during lab hours as well as in specific classrooms. If you would like have someone come to your class please let her know.

#### IV. DISCUSSION

- Student Government Association

Mr. Terrell Smith SGA President thanked faculty for and all that they do. He shared that during the remainder of his term he would like to focus on student appreciation discussions that focuses on the student & faculty relationship. Also more engaged opportunities outside of the classroom and academic clubs within the department is an area where students would like to see more opportunities. This will help with renewed rigor for academics on the campus and for the students.

- Ad-hoc Committee on Faculty Council

Dr. Dana Flint presented a draft proposal/report that the Ad-Hoc committee worked on to bring to the faculty body. Dr. Flint shared the history of how the Ad-Hoc committee came about and what the role of the faculty council would be. There were many questions and discussions regarding the presented proposal/report. The Ad-hoc committee has been dissolved and information will be kept for further discussion per faculty request. The next step will be to forward the report to the Faculty By-Laws committee.

- Information Technology Update

Mr. Andre Warner reported on the following updates:

- 1) Phone/voicemail issues were moving forward, working to have all the outstanding tickets resolved as quickly as possible.
- 2) PC Upgrades are moving along 350 of the 500 has been installed. Please remember to move all personal files to the H drive.

#### V. ANNOUNCEMENTS

- Assessment and Accreditation

Dr. Gloria Oikelome thanked everyone for their support and encouragement during her doctoral process. Look for email notification on upcoming departmental assessment items that must be done.

- Center for Excellence in Teaching and Learning (CETL)

Dr. Linda Stine announced the following updates and requests from the CETL department:

If you are attending the Problem Based Workshop on Thursday March 24, 2016 please rsvp for correct setup and lunch. Faculty development grant requests have been sent out please see email for application and deadline submission dates. 15 New books on teaching and learning are on display in the Langston Hughes Memorial Library please feel free to go by and review.

**Note:** If possible would like to see announcements in the beginning of the faculty meeting.

- Other Announcements

Registrar has been informed of the changes that will be updated in the University Catalog for next academic year regarding Midterm and Spring Break. There was an oversight due to non-faculty representation which will be addressed for future academic dates. Remember Student Recognition Convocation on March 17<sup>th</sup>, 2016

The Lincoln University Opera Workshop presents Gilbert and Sullivan's comedic opera "The Mikado" from April 1- 2 on the main campus of Lincoln University please see email notifications and please support.

#### VII. ADJOURNMENT

The meeting was adjourned by Interim Vice President Joseph at approximately 5:28PM.