

**Lincoln University Faculty
Regular Meeting Minutes
Monday 9 January 2017, 4:00PM
Ware Center Theater**

**Patricia Pierce Ramsey, Ph.D.
Provost and Vice President for Academic Affairs
Presiding**

The meeting was called to order by the Provost and Vice President Ramsey at 4:10 p.m.

I. PRESIDENT'S REMARKS, Dr. Richard Green

- New Vice President Introductions:
 - Stephen McDaniel, Interim Vice President Institutional Advancement
 - Rosell Wilson, Interim Vice President Student Affairs
- Search starting for permanent vice president positions. Selections will not be made until after the new president is appointed.
- Searches for deans of both the College of Science and Technology as well as the College of Arts, Humanities, and Social Sciences will be underway soon.
- The Athletic Director and Alumni Affairs positions have interested applicants.
- The Middle States review process is underway and will be completed in 2019. Dr. Hull and Dr. Hilton have accepted the positions of co-chair.
- Of the \$12 million available in FF&E money, \$1.2 million is out in purchase orders including for work to be completed in the Wellness Center.
- Rendall Hall work has been completed including heating issues discovered over the weekend.
- Kitchenettes will be available soon in Apartment Style Living and the Living Learning Center, something students have been promised for some time.
- Dickey Hall renovations are moving forward and are still scheduled for completion in May 2018.
- Welcome Center scheduled to be finished by summer 2019.
- Amos Hall will house the new program in Museum Studies.
- A donation of \$250,000 worth of paintings by Purvis Young are in the ICC gallery.
- The University is ahead of fundraising from this time last year with \$1.1 million raised thus far.

II. PROVOST REMARKS, Dr. Ramsey

- Drs. Hull and Hilton are the co-chairs of Middle States self-study. The University will give them our full support in preparation for the 2019 MSCHE visit to ensure accreditation. They were thanked for taking on the endeavor.
- Dr. Joseph is the MSCHE liaison. She was thanked for taking the position and her work thus far.

- The Faculty Education Policy committee was invited to the BOT education policy meeting.
- Jody Brunner retired from the Academic Affairs Office in December. Dr. Velma Charles Shannon is assisting in the office until June.

III. ACTION ITEMS

- **A quorum of 57 voting members was established.**
- **Study Abroad Standing Committee, Dr. Maazaoui**
 - Standing Committee on Study Abroad, approved
 - Yes: 57, No: 0, Abstentions: 0

IV. Reports

- **General Education Committee, Dr. Flint**
 - Reminder that assessment of ILO 6 and 8 needs to be completed this year. Please conduct the assessment this semester if you are teaching a course aligned to ILO 6 or ILO 8.
 - Evidence is needed for the Middle States review.

V. Announcements

- **Center for Excellence in Teaching and Learning, Dr. Hull**
 - Workshop for Assessment of ILO 6 and 8 on Tuesday, January 10 in the Library 307. Rubrics developed in the December workshops for ILO 6 and 8 will be distributed. Email Dr. Hull at ahull@lincon.edu for a copy of the rubric. Rubrics will also be available on Xitrac.
 - The CETL Workshop schedule was distributed. The first workshop on January 12 is on using Turnitin through Moodle and will be followed by a workshop on January 19 concerning using Moodle to administer quizzes.
- **Middle States Co-Chair, Dr. Hull**
 - On behalf of Dr. Hilton and herself, Dr. Hull thanked the University for the confidence in them work with the University on the self-study. Look for emails from them on that effort, especially with some of the changes to the process.
 - The support and participation of faculty is important for the self-study. All faculty will be needed to participate in at least one self-study committee.
 - The design for self-study is the first step, which is due in March.
- **Nominations Committee, Dr. Monsilovich**
 - Three committees need nominations for a vote at the February meeting.
 - Distance Learning to replace Dr. Richards
 - Frank Worts is a nominee
 - Chieke Ihejirika is a second nominee.
 - Curriculum Committee as well as Admissions, Academic Standing and Financial Aid Committee need nominees to replace Dr. Haimbodi who is on sabbatical for the spring 2017 semester.

- Email the committee to nominate yourself or someone else. Nominations will also be accepted at the February meeting.
- **Parliamentarian, Dr. Safford.**
 - **Point of order:** Following Robert's Rules of Order, the first item on the agenda following the President's Remarks should be the approval of the agenda and the ability to make alterations to the agenda if necessary. Approval of the agenda should appear on the agenda before the approval of the minutes.
 - A quorum will be necessary for the approval of the agenda.

The meeting adjourned at 4:40 p.m.

William Donohue, Secretary