

**Lincoln University Faculty
Regular Meeting Minutes
Tuesday, 6 September 2016, 4:00PM
Ware Center Theater**

**Patricia Pierce Ramsey, Ph.D.
Provost and Vice President for Academic Affairs
Presiding**

The meeting was called to order by the Provost and Vice President Ramsey at 4:02 p.m.

I. PRESIDENT’S REMARKS, Dr. Richard Green

- Rendall Hall renovations were completed and the dormitory is open.
- Return of a stolen item—Dr. Green showed off a knife in a leather sheath that had been stolen from the University in 1969 by a transfer student as an act of revenge and recently returned to Lincoln.
- New additions: Dr. Green welcomed the new Provost, Dr. Ramsey, the interim Vice President of Student Affairs, Dr. Berry, interim Athletic Director, Anthony Pla, and Band Director Timothy Chambers. Blake Bradford is a visiting Assistant Professor from the Barnes Foundation. A search is underway for a Vice President of Institutional Advancement.
- Number of students: The enrollment has been increased from last year. There is the potential for 2201 enrolled students. Last year at this time the university had 1902 enrolled students.

II. PROVOST REMARKS, Dr. Ramsey

- Model the best for our students—Dr. Ramsey reiterated her message from the faculty conference that the faculty needs to “model the best” in order to show students how to strive for excellence.
- She complimented the band’s self-examination to work hard, learn to read music, and perform at their very best.

III. ACTION ITEMS

- **Quorum was established.**
- **Approval of the minutes, as read**
Minutes from the 3 May 2016 meeting were moved, seconded, and approved.
- **Educational Policy Committee, Dr. James Deboy**
The Museum Studies Proposal was approved.
The discussion involved questions about the internship component, the university’s ability to sufficiently provide resources to sustain the program, funding support for two years from the Barnes Foundation to start the program, and opportunities to tap into additional funding resources to support underserved populations in the museum field.
- **Faculty By-Laws Committee, Dr. Dana Flint**
Faculty Standing Committee Memberships and Duties, report

The committee is working on posting the most updated version of the by-laws to the website.

The committee plans on holding forums to discuss a faculty senate.

The Faculty Standing Committees need to review the faculty standing committee responsibilities for a vote at the October meeting.

- **Nominations Committee, Dr. Bradt and Dr. Gamie**

The following people were elected to faculty standing committees:

The Committee on Admissions, Academic Standing, and Financial Aid: Dr. Emmanuel Ihejirika

The Committee on Athletics: Dr. Puri

The Faculty Development Committee: Dr. Gaither-Hardy

Post-Tenure Review Committee: Dr. Babatunde

Point of Order: A question was raised about the membership of the Post-Tenure Review Committee based on the voting from the 3 May 2016 meeting in regards to the fourth member.

Point of Order: The voting from the end of the Spring 16 semester needs to be double checked to ensure the body is not in violation of Robert's Rules of Order.

A question was raised as to whether or not the president of the Union could be a member of the PTS committee. The by-laws do not stipulate that the union president cannot serve on PTS, but committee members can always recuse themselves due to a conflict of interest.

IV. ANNOUNCEMENTS

- Constitution Day will be held on Monday, September 19, 2016 in Grim Hall Auditorium from 2 p.m. until 4 p.m.
- The Fulbright Foreign Language Teaching Assistant (FLTA) Mentors Program—Interested faculty can contact Dr. Poza at mipoza@lincoln.edu.
- The Kwame Nkrumah International Conference events on September 16, 17, and 18 will take place in Philadelphia. Events on Monday, September 20 will take place at the main campus.
- The ad-hoc Study Abroad Committee is preparing a motion to become a standing committee.
- A Faculty Governance Workshop follow up from the faculty conference will be conducted on Wednesday 28 September 2016 on applying for tenure and promotion. More information is forthcoming.
- Writing and Reading center tutors will visit classrooms for class assistance on assignments. Email sgamie@lincoln.edu for information. The WRC hours will be 11-8. Writing intensive course assessments will be shared with chairs.
- Enrollment management has been moved to Academic Affairs. Kimberly Taylor-Benns reviewed the enrollment management process of attracting, admitting, retaining, and graduating students. She presented a general overview of enrollment management aspects such as new software to stay in touch with

applicants, a tuition freeze, scholarship packages based on ACT/SAT scores and high school GPA, recruiting partnerships, the First Year Experience program, and a continual nurturing support for students throughout their career. She asked that students be allowed to volunteer for open house on Friday, 4 November 2016. Commitment Day is Friday, 31 March 2017, for high school seniors. Programs are encouraged to hold information sessions.

The meeting adjourned at 5:42 p.m.

William Donohue, Secretary