

**Lincoln University Faculty Regular Meeting Minutes**  
May 4, 2021 12:30 p.m. / May 10, 2021 10:00 a.m.  
**ZOOM Call (Remote)**

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**Patricia A. Joseph, Ph.D.**  
**Dean of the Faculty**  
**Presiding**

The meeting was called to order by Dean Joseph at 12:30 p.m. The meeting was held on Zoom. Quorum was achieved at the start of the meeting.

**A. APPROVAL OF AGENDA**

- a. Approval of the agenda via votes taken in the Chat section of Zoom, as amended below:
  - i. Add Approval of 2021 Graduates to Action Items
  - ii. Add Center for Undergraduate Research to Announcements
  - iii. Add Extension of Tenure Clock for Pre-Tenure Faculty to Announcements

**B. RATIFICATION OF MINUTES**

- a. Approval of the minutes from the April 6, 2021 Regular Faculty Meeting via votes taken in the Chat section of Zoom.

**C. ANNOUNCEMENT**

- a. By-Laws Committee. Dr. Tameze announced that in the September 1 faculty meeting, the faculty agreed to postpone voting on the potential annulment of the Faculty Council.

**D. ACTION ITEMS**

- a. Approval of 2021 graduates. Faculty voted to approve the May 2021 graduation list pending review and alignment with university protocols.
- b. Nominations Committee. Dr. Limb asked for nominations. A discussion followed regarding how the updated by-laws and upcoming Faculty Council annulment vote may affect the number of positions available in each committee.
- c. Due to a lengthy discussion, the meeting was suspended until Monday, May 10 at 10:00 am.
- d. The meeting continued on May 10. The faculty added additional nominations. Dr. Kerns and Dr. Sotilleo moved to use the popular vote to elect Faculty Council, with additional members slated into the at-large positions. This motion passed via votes taken in the Chat function of Zoom. Dr. Hull moved to close nominations. The motion passed.

**E. FACULTY STANDING COMMITTEE UPDATES**

- a. General Education Committee. Dr. Hull announced that ILO 2 is being assessed this year. Please submit your assessment materials. Faculty are invited to the assessment support meeting on May 14 at 10:00 am, and the ILO 2 workshop at

Assessment Day (May 19). Next year, ILO 3 will be assessed.

- b. Writing Committee
  - i. WPP Update. Dr. Gamie discussed the committee's work. The committee would like writing portfolios to be submitted to the major program by fall of junior year, and for students to seek help early from major professors and the Writing and Reading Center. Next fall the committee will be conducting a WI course preparation workshop and a faculty norming session.
- c. Assessments and Evaluations Committee. Dr. Sotilleo reminded faculty that academic department annual reports and program final reports are due on May 31.

#### F. PRESIDENT'S REMARKS

- a. President Allen thanked Dr. Deas, Dean Joseph, and Dr. Roundtree for the opportunity to speak on equity at the Learn Liberate Lead Institute on April 16, and thanked faculty for their questions.
- b. The university is putting together a plan for returning to work on campus in phases. It is strongly recommended that people get vaccinated. There will be a vaccine site on campus.
- c. Commencement will take place following CDC Covid-19 protocol.
- d. President Allen congratulated retirees and thanked them again for their many years of service.

#### G. ANNOUNCEMENTS

- a. 2020-2021 Snyder Report Update. Mr. Gonul thanked faculty for submitting their Snyder Report forms; the OIERP is happy to report that they received forms from 100% of faculty.
- b. High Impact Practices and Faculty Career Pathways Initiative. No announcement.
- c. Underground Railroad Conference/Campus Activity Committee. Dr. Muhammed announced the call for papers. The conference will take place on campus March 31, April 1-2, 2022. Dr. Gardner invited interested faculty to help with conference planning.
- d. Center for Undergraduate Research. No announcement.
- e. Extension of Tenure Clock for Pre-Tenure Faculty. Dr. James Gallagher announced that all pre-tenure faculty have an automatic one-year extension of their tenure clock. If faculty would like to opt-out of this automatic extension, they must do so within the next five days. Dean Joseph requested that faculty who opt-out submit a memo to her office, copied to Dr. James Gallagher.
- f. Ms. Evans of CETL announced that there will be a Cengage training day on May 18. All faculty are invited to attend.
- g. Dr. Baskerville noticed that there was an additional nomination for the ballot in the Zoom chat, but nominations had already closed earlier in the meeting. Dr.

Poe asked if Dr. Gaither-Hardy could be considered as the Social Science candidate. Dr. Zhang, the Parliamentarian, said we could make a motion to reopen. Dr. Poe moved to re-open, Dr. Hull seconded. Dr. Tameze asked why it could be re-opened, the Parliamentarian explained it was possible due to a seconded floor motion. Faculty voted via chat in favor of re-opening nominations in order to add Dr. Gaither-Hardy as the Social Science candidate on the ballot. Dr. Kwame moved to re-open all nominations, Dr. Haimbodi seconded. The motion did not pass.

H. DEAN'S REMARKS. Dean Joseph thanked faculty for their time and work toward establishing the election slate for university committees.

I. ADJOURNMENT

a. The meeting adjourned at 11:57 AM on May 10.

Juan Martinez-Millan, Secretary