

Lincoln University  
BOARD OF TRUSTEES  
REGULAR MEETING  
Saturday, February 20, 2018  
**MINUTES**

A regular meeting of the Lincoln University Board of Trustees was held on Saturday, February 10, 2018 in the International Cultural Center Board Room on the main campus. Chairlady Theresa R. Braswell called the meeting to order at 9:00 AM Eastern. Trustee Cauthen led the group in prayer. Trustee Rev. Dr. Frances E. Paul, Assistant Secretary to the Board of Trustees, called roll.

Trustees present: Chairlady Theresa R. Braswell; President Brenda A. Allen; Mr. Robert A. Allen; Robert L. Archie, Esq.; Mr. Gerald Bruce; Mr. Mack A. Cauthen; Ms. Terri Dean; Ms. Rosalie I. Hornbuckle; Mr. Dimitrius M. Hutcherson (via telephone); Honorable Harry Lewis; Ms. Kimberly A. Lloyd; Ms. Stephanie Mays-Boyd; Mr. Donald C. Notice; Mr. Noe Ortega (via telephone); Rev. Dr. Frances E. Paul; Mr. Kenneth A. Poole; Ms. Sandra F. Simmons; Mr. James G. O. Sumner; Mr. Dwight Taylor; Dr. Deborah C. Thomas; Honorable W. Curtis Thomas; Mr. Kevin E. Vaughan; Emeritus Trustees: Dr. Walter D. Chambers; and Faculty Representative: Professor Sophia Sotilleo. *A quorum was satisfied.*

Trustees excused: Dr. William E. Bennett; Rachel E. Branson, Esq.; Ms. Dawn Holden-Woods; Mr. Gionelly Mills – Student Representative; Honorable Nathaniel Nichols; Dr. Theodore Robb; Mr. William Robinson; Dr. Kenneth Sadler; Mr. Joseph V. Williams, Jr.

## **MINUTES**

The draft meeting minutes from the Regular Meeting held November 18, 2017 were submitted to and approved by the Board.

## **REPORT OF THE CHIEF INFORMATION OFFICER**

The University's Chief Information Officer, Mr. Justin McKenzie, presented the IT mission to Trustees and strategies to fulfill the University's IT mission. Mr. McKenzie's presentation included an update on ongoing technology issues at the University, discussion on priorities, funding and timeline for current projects. Interested students are currently working with the IT department on help desk related issues.

## **PUBLIC COMMENT**

Chairlady Braswell introduced current student, Jarret Brown, and reviewed the protocol for addressing the Board. Mr. Brown's statement included inquiries regarding plans for the allocation of resources for student housing, the possibility of placing a cap on enrollment, and managing a larger volume of students registering for classes. In response, Chairlady Braswell noted that Mr. Brown's statement and inquiries would be recorded and forwarded to the appropriate committee for response.

## **CHAIRLADY'S REPORT**

Chairlady Braswell reviewed the Conflict of Interest policy at the meeting and presented her report to the Board which was accepted as information.

## **PRESIDENT'S REPORT**

President Allen presented her quarterly report to the Board which was accepted as information. The President's Report included information on the fall 2017 freshmen and new transfer enrollments as well as projections for fall 2018 in these areas. Historical transfer data, enrollment strategies for fall 2018, and the progress on the 2018-2023 Strategic Plan was also provided. The presentation is attached.

## **TREASURER'S REPORT**

Mr. Charles Gradowski, Vice President for Fiscal Affairs and Treasurer, presented the December 31, 2017 Treasurer's Report. The Treasurer's Report was accepted as information. Chairlady Braswell indicated that a copy of the report would be forwarded to the Audit Committee.

## **EXECUTIVE SESSION**

The Board moved into Executive Session following which the Public Session reconvened. A motion was made and seconded to approve the selection of Mellissia M. Zanjani, Ph.D., CFRE, to the position of Vice President of Institutional Advancement.

Motion approved.

## **STANDING COMMITTEES**

### **TRUSTEES, DEGREES, AND NOMINATIONS COMMITTEE**

Trustee Sandra Simmons announced that faculty recommendations for 2018 honorary degree recipients and commencement speakers would be considered in a separate meeting of the Trustees, Degrees, and Nominations committee at a date and time to be determined.

The following resolutions were presented to the Board by Trustee Simmons for approval.

### **APPOINTMENT OF UNIVERSITY TRUSTEE – MR. JAMES W. JORDAN '88**

**RES571\_021018**

**WHEREAS**, Article VI, Section 11, of the Lincoln University By-Laws sets forth the functions of the Committee on Trustees, Degrees and Nominations; and

**WHEREAS**, The Committee on Trustees, Degrees, and Nominations has made its recommendation for the appointment of one (1) University Trustee to serve in accordance with Article II, Section 2(D) of the University By-Laws; now therefore be it

**RESOLVED**, That the Lincoln University Board of Trustees hereby approves the recommendation of the Committee on Trustees, Degrees and Nominations for the appointment of *Mr. James W. Jordan '88* as University Trustee to serve in accordance with Article II, Section 2(D) of the University By-Laws through for a term of four years expiring on February 10, 2022.

A motion to accept the resolution was properly moved and seconded.

Motion approved.

#### **HONORARY DEGREE RECIPIENT 2018**

**RES572\_021018**

**WHEREAS**, Article VI, Section 11, of the Lincoln University By-laws (Amended February 12, 2011) sets forth the functions of the Committee on Trustees, Degrees, and Nominations; and

**WHEREAS**, after Faculty input as required by the University By-laws, the Committee on Trustees, Degrees, and Nominations has made its recommendation for the award of honorary degrees to be awarded at the May 2018 Commencement exercises; now, therefore be it

**RESOLVED**, That the Board of Trustees hereby approves the recommendation of the Trustees, Degrees, and Nominations Committee for the award of *Doctor of Laws, honoris causa, to the Honorable Vincent J. Hughes.*

A motion to accept the resolution was properly moved and seconded.

Motion approved.

#### **HONORARY DEGREE RECIPIENT 2018**

**RES573\_021018**

**WHEREAS**, Article VI, Section 11, of the Lincoln University By-laws (Amended February 12, 2011) sets forth the functions of the Committee on Trustees, Degrees, and Nominations; and

**WHEREAS**, after Faculty input as required by the University By-laws, the Committee on Trustees, Degrees, and Nominations has made its recommendation for the award of honorary degrees to be awarded at the May 2018 Commencement exercises; now, therefore be it

**RESOLVED**, That the Board of Trustees hereby approves the recommendation of the Trustees, Degrees, and Nominations Committee for the award of *Doctor of Laws, honoris causa, to the Honorable Sheila Y. Oliver '74.*

A motion to accept the resolution was properly moved and seconded.

Motion approved.

#### **CONSENT AGENDA**

The Chairs of the Ad Hoc Bylaws, Audit, Business Affairs, Educational Policy and Academic Affairs, Evaluations, Information Technology and Library, Planning and Development, Student Affairs, and the Trustees, Degrees, and Nominations Committees of the Board reported on their respective meetings.

## **ANNOUNCEMENTS**

Chairlady Braswell recognized Trustee Dwight Taylor '68 for his multiple years of service and presented him with a gift on behalf of the University and the Trustees upon the expiration of his term.

President Allen announced that Mellissia M. Zanjani, Ph.D., CFRE was approved by the Executive Committee for the position of Vice President for Institutional Advancement. Dr. Zanjani will begin her employment with the University beginning May 2018.

As of December 19, 2017, Ms. Rosalie I. Hornbuckle '83 was appointed as the Governor's representative to the Board of Trustees.

## **ADJOURNMENT**

There being no further business, the Chairlady adjourned the meeting at 1:37 pm.