

Lincoln University
BOARD OF TRUSTEES REGULAR MEETING
Saturday, September 17, 2016

MINUTES

A Regular Meeting of the Lincoln University Board of Trustees was held on Saturday, September 17, 2016 at Lincoln University's International Cultural Center Board Room. Chair Kimberly Lloyd called the meeting to order at 9:00 a.m. Eastern. Rev. Dr. Kevin Johnson led the group in prayer. Trustee Kevin E. Vaughan called roll.

Trustees present: Mr. Robert Allen, Mr. Robert L. Archie, Ms. Theresa Braswell, Mr. Maceo Davis, Ms. Terri Dean, Dr. Wil Del Pilar, Mr. Matthew Dupee, Dr. Tammy Evans-Colquitt (via telephone), Dr. Richard Green, Mr. Dimitrius Hutcherson, Reverend Dr. Kevin R. Johnson, Ms. Sharman Lawrence-Wilson, Dr. Donna M. Laws, Ms. Kimberly A. Lloyd, Hon. Nathaniel Nichols, Mr. Donald Notice, Ms. Olutoyin Olowookere, Reverend Dr. Frances Paul, Ms. Sandra F. Simmons, Dr. Guy Sims, Mr. James G. O. Sumner, Dr. Deborah C. Thomas, Hon. W. Curtis Thomas, Mr. Kevin E. Vaughan; Emeritus Trustee: Dr. Walter D. Chambers, Faculty Representative: Mr. Charles Pettaway, Jr. *A quorum was satisfied.*

Trustees excused: Dr. William E. Bennett, Hon. Andrew Dinniman, Hon. Harry Lewis, Dr. Theodore Robb, Mr. William W. Robinson, Dr. Kenneth Sadler, Mr. Dwight S. Taylor.

MINUTES

Chair Lloyd offered the minutes from the Annual Meeting held on Saturday, April 16, 2016 and the Special Meeting held on Saturday, May 12, 2016 for board approval. The minutes from the Annual Meeting were adopted as submitted. The minutes from the Special Meeting were amended to accurately reflect Trustee Hutcherson as excused. The minutes from the Special Meeting were adopted as amended.

CHAIR'S REPORT

The Chair's report was accepted as information.

INTERIM PRESIDENT'S REPORT

The President's report was accepted as information.

TREASURER'S REPORT

Mr. Charles Gradowski, Vice President for Fiscal Affairs and Treasurer, presented the Treasurer's Report as of July 31, 2016.

A motion to receive the Treasurer's Report was properly moved and seconded.

Motion carried.

STANDING COMMITTEE-ACTION

BUSINESS AFFAIRS COMMITTEE

Trustee Dean presented the following resolutions to the Board for consideration.

2017-18 TUITION AND FEES INCREASE

RES533_091716

WHEREAS, Lincoln University administration has adequately substantiated the necessity for a 2.5% tuition and related fees increase for undergraduate students; and a 0.0% tuition and fees increase for all graduate students and programs; therefore, be it

RESOLVED, That Lincoln University 2017-2018 tuition and fees increase described above are hereby approved.

The motion was properly moved and seconded.

In Favor: 16 Opposed: 4

Motion carried.

2017-18 ROOM AND BOARD INCREASE

RES534_091716

WHEREAS, Lincoln University administration has adequately substantiated the necessity for a 2.5% room and board increase; therefore be it

RESOLVED, That the Lincoln University 2017-18 Room and Board increase described above is hereby approved.

The motion was properly moved and seconded.

In Favor: 14 Opposed: 5

Motion carried.

**ENDOWMENT FUND SPENDING AUTHORIZATION
– JULY 1, 2017 – JUNE 30, 2018**

RES_091716

WHEREAS, The Board of Trustees of Lincoln University has elected to be governed by the provisions of Section 5548(c) of the Pennsylvania Non-Profit Corporation Law of 1998, as amended, with respect to the endowment funds held by the University; and

WHEREAS, The provisions of Section 5548(c)(3) provide that if an election is made to be governed by that subsection, the term “income,” for the purposes of the endowment funds, shall mean a percentage of the value of endowment fund assets as the Board shall select annually, after determining that the percentages elected is consistent with the long-term preservation of the

real value of the assets; provided, however, that the percentage selected shall in no event be less than 2% or more than 7% per year; now therefore, it is hereby

RESOLVED, That pursuant to Section 5548(c)(3) of the Pennsylvania Non-Profit Corporation Law of 1998, as amended, and for the fiscal year ending June 30, 2018, the Board of Trustees hereby determines that endowment fund income shall be 3.5% of the value of the endowment fund assets, to be determined in accordance with the provisions of Section 5548(c)(5), using the value of endowment fund assets on December 31, 2014 and averaged over a period of three (3) preceding years; provided however that if any assets have been held for less than three (3) years, the average shall be determined over the period during which the assets have been held; and be it further

RESOLVED, That the Board of Trustees hereby determines that the Board's decision to treat 3.5% of the value of the endowment fund assets held by the University as income is consistent with the long-term preservation of the real Value of such assets; and further

RESOLVED, That this Resolution shall be maintained as part of the permanent records of the University.

The motion was properly moved and seconded.

Motion carried.

**COLLECTIVE BARGAINING AGREEMENT
(Clerical Union-AFSCME)**

RES536_091716

WHEREAS, The Administrative and Clerical Union of Lincoln University have negotiated a new Collective Bargaining Agreement; and

WHEREAS, The Collective Bargaining Agreement covers the period 2016-2019, and

WHEREAS, The Collective Bargaining Agreement outlines the terms and conditions upon which the two entities will collaborate to advance the mission, goals and objectives of Lincoln University; now, therefore be it

RESOLVED, That the Lincoln University Board of Trustees endorses the recommendation of the Business Affairs Committee for the adoption of the Clerical Union Collective Bargaining Agreement for the period 2016-2019; and, further

RESOLVED, That the legal sufficiency review letter provided by legal counsel is incorporated by reference to the resolution.

The motion was properly moved and seconded.

Motion carried.

Following acceptance of a friendly amendment for review of detail on energy renewables, the Pennsylvania Pipeline Project, and Aramark's experience with minority- and women-owned businesses, Trustee Dean put forth the following resolution for approval by the Board.

**LINCOLN UNIVERSITY ENERGY AND
INFRASTRUCTURE UPGRADE PROGRAM**

RES537_091716

WHEREAS, Lincoln University has enlisted the services of Aramark to develop an Energy and Infrastructure Upgrade Program, and

WHEREAS, The study was completed with a total cost of \$3.4 million resulting in savings of \$5.2 million over 10 years to Lincoln University, and

WHEREAS, Lincoln University has negotiated financing the cost of the program through PNC Bank; therefore be it

RESOLVED, That Lincoln University enter into the Energy and Infrastructure Upgrade Program with Aramark, and further

RESOLVED, That Lincoln University obtain financing through PNC Bank.

The motion, as was properly moved and seconded.

Motion carried.

EDUCATIONAL POLICY AND ACADEMIC AFFAIRS

Trustee Johnson presented the following resolution to the board for consideration.

BACHELOR OF ARTS IN MUSEUM STUDIES MAJOR

RES538_091716

WHEREAS, Lincoln University seeks to offer a Bachelor of Arts degree in Museum Studies; and

WHEREAS, The revised curriculum and improvement of evolving partnerships is designed to redress the documented underrepresentation of African Americans on museum staffs, and to forge pipelines to museum related careers; and

WHEREAS, Lincoln University is committed to jointly offering this program to prepare students for entry-level museum jobs in management and operation, and for students to be competitive for admission into exemplary graduate programs in museum studies; and

WHEREAS, The Museum Studies program serves the University's mission by "maintaining a nurturing and stimulating environment for learning, teaching, research, creative expression and

public service for a diverse student body, faculty and workforce” in a field that is in desperate need of Lincoln’s participation; and

WHEREAS, The program emphasizes the strategic initiatives of academic excellence, student success, and research and scholarship, community engagement, and globalization and diversity; therefore, be it

RESOLVED, that the Lincoln University Board of Trustees approves the Bachelor of Arts in Museum Studies program proposal.

The motion was properly moved and seconded.

Motion carried.

TRUSTEES, DEGREES AND NOMINATIONS

Trustee Archie indicated the resignations of Commonwealth Trustee, Councilwoman Cherelle Parker and University Trustee Richard White. In addition, Trustee Archie announced the appointment of Commonwealth Trustee, Representative Harry Lewis, under the Pennsylvania House of Representatives for a term expiring November 1, 2019 and the reappointment of Commonwealth Trustee Kimberly A. Lloyd under the Senate of Pennsylvania for a term expiring May 31, 2019.

Trustee Archie presented the following resolution to the board for consideration.

APPOINTMENT OF STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

RES539_091716

WHEREAS, Article I, Section 2D of the Lincoln University By-Laws (Revised November 20, 1999) provides that one of the eighteen University Trustees shall be a student representative who shall serve for a term of one year; and

WHEREAS, By Resolution dated February 19, 2000, the Board of Trustees approved the Student Government Association (SGA) process of determining the student representative to the Board of Trustees; and

WHEREAS, The process as approved provides, pursuant to the Constitution of the SGA, that the SGA President will be the student representative to the Board of Trustees; now, therefore be it

RESOLVED, That, *Ms. Olutoyin Olowookere* is hereby appointed Student Representative to the Board of Trustees in his capacity as President of the SGA, for a term expiring on June 30, 2017.

The motion was properly moved and seconded.

Motion carried.

**APPOINTMENT OF ALUMNI TRUSTEE
JOSEPH V. WILLIAMS, JR. '68**

RES540_091716

WHEREAS, Article II, Section 2, of the Lincoln University By-Laws (Revised November 20, 1999) stipulates that upon the expiration of the term of any Alumni Trustees, the Board shall elect an Alumni Trustee for a term of four years from nominations submitted by the Alumni Association; and

WHEREAS, The Alumni Association has nominated *Mr. Joseph V. Williams, Jr. '68* to serve as an Alumni Trustee for a four-year term to expire June 30, 2020, and

WHEREAS, The Alumni Association has duly notified the Board of Trustees of said nomination; now, therefore be it

RESOLVED, That the Board of Trustees hereby approves the nomination of the Alumni Association for the appointment of *Mr. Joseph V. Williams, Jr. '68* as Alumni Trustee to serve in accordance with Article II, Section 2 (C) of the University By-Laws.

The motion was properly moved and seconded.

Motion carried.

**APPOINTMENT OF UNIVERSITY TRUSTEE
RACHEL E. BRANSON '99**

RES541_091716

WHEREAS, Article VI, Section 11, of the Lincoln University By-Laws sets forth the functions of the Committee on Trustees, Degrees and Nominations; and

WHEREAS, The Committee on Trustees, Degrees, and Nominations has made its recommendation for the appointment of one (1) University Trustee to serve in accordance with Article II, Section 2(D) of the University By-Laws; now therefore be it

RESOLVED, That the Lincoln University Board of Trustees hereby approves the recommendation of the Committee on Trustees, Degrees and Nominations for the appointment of *Ms. Rachel E. Branson '99* as University Trustee to serve in accordance with Article II, Section 2(D) of the University By-Laws.

**APPOINTMENT OF UNIVERSITY TRUSTEE
DAWN A. HOLDEN '00**

RES542_091716

WHEREAS, Article VI, Section 11, of the Lincoln University By-Laws sets forth the functions of the Committee on Trustees, Degrees and Nominations; and

WHEREAS, The Committee on Trustees, Degrees, and Nominations has made its recommendation for the appointment of one (1) University Trustee to serve in accordance with Article II, Section 2(D) of the University By-Laws; now therefore be it

RESOLVED, That the Lincoln University Board of Trustees hereby approves the recommendation of the Committee on Trustees, Degrees and Nominations for the appointment of

Dawn A. Holden '00 as University Trustee to serve in accordance with Article II, Section 2(D) of the University By-Laws.

A motion was properly moved and seconded to approve the appointment of the two University Trustee nominations, Rachel E. Branson '99 and Dawn A. Holden '00.

Motion carried.

**RE-APPOINTMENT OF UNIVERSITY TRUSTEE
ROBERT L. ARCHIE, JR. '65**

RES543_091716

WHEREAS, In September 2012, *Mr. Robert L. Archie, Jr. '65, Esquire* was appointed to a four-year term as a University Trustee on the Lincoln University Board of Trustees; and

WHEREAS, The term of service expires September 2016; and

WHEREAS, Mr. Archie is eligible to serve a second term as University Trustee on the Lincoln University Board of Trustees; and

WHEREAS, The Lincoln University Board of Trustees Committee on Trustees, Degrees and Nominations has nominated Mr. Archie to serve a second term as University Trustee on the Lincoln University Board of Trustees; now therefore be it

RESOLVED, That the Lincoln University Board of Trustees approves the nomination of *Mr. Robert L. Archie, Jr. '65, Esquire* to serve a second four-year term as a University Trustee, expiring September, 2020.

**RE-APPOINTMENT OF UNIVERSITY TRUSTEE
KEVIN E. VAUGHAN**

RES544_091716

WHEREAS, In September 2012, *Mr. Kevin E. Vaughan* was appointed to a four-year term as a University Trustee on the Lincoln University Board of Trustees; and

WHEREAS, The term of service expires September 2016; and

WHEREAS, Mr. Vaughan is eligible to serve a second term as University Trustee on the Lincoln University Board of Trustees; and

WHEREAS, The Lincoln University Board of Trustees Committee on Trustees, Degrees and Nominations has nominated Mr. Vaughan to serve a second term as University Trustee on the Lincoln University Board of Trustees; now therefore be it

RESOLVED, That the Lincoln University Board of Trustees approves the nomination of *Mr. Kevin E. Vaughan* to serve a second four-year term as a University Trustee, expiring September, 2020.

A motion was properly moved and seconded to approve the re-appointment of two University Trustees, Robert L. Archie, Jr. '65, Esquire and Kevin E. Vaughan.

Motion carried.

Note: Trustees Archie and Vaughan abstained from the voting process.

CONSENT AGENDA – COMMITTEE REPORTS

All committees that met prior to the board meeting had action items and reported individually; no consent agenda.

ANNOUNCEMENTS

Chair Lloyd invited new Trustees James G. O. Sumner, Sandra F. Simmons, and Student Representative Olutoyin Olowookere to provide a brief statement on their respective backgrounds.

Trustee Kevin E. Vaughan was appointed Chair, Trustees, Degrees, and Nominations Board Committee replacing Trustee Parker. Trustee Dimitrius Hutcherson was appointed Chair, Library and Technology Committee replacing Trustee Vaughan.

EXECUTIVE SESSION

The Board moved into Executive Session following which the Public Session was reconvened.

NEW BUSINESS

The Board of Trustees approved the appointment of *Mr. Marc A. Newman* to the position of Vice President of Institutional Advancement.

ADJOURNMENT

There being no further business for the Board, the Chair adjourned the meeting at 12:11 pm.