

Lincoln University Faculty Regular Meeting Minutes
February 1, 2022
ZOOM Call (Remote)

Patricia A. Joseph, Ph.D.
Provost and Dean of the Faculty
Presiding

The meeting was called to order by Provost - Dean Joseph at 12:30 p.m. The meeting was held on Zoom.

- I. APPROVAL OF AGENDA
 - a. Agenda approved by faculty via Zoom survey with the following amendment
 - i. Ms. Smith asked for an announcement from Assessment to be added to General Announcements
 - ii. Dr. Pelliccio asked for a time limit of 15 minutes for the Action Items: Nominations Committee. Provost-Dean Joseph recommended that rather than amending the agenda, that Faculty Council Chair Dr. Baskerville should make an announcement at the beginning of Action Items that discussion is limited to fifteen minutes.
- II. APPROVAL OF MINUTES
 - a. Minutes from the January 11, 2022 faculty meeting approved via Zoom survey.
- III. FACULTY COUNCIL
 - a. Dr. Baskerville announced that discussions on action items will adhere to the 15-minute time limit for discussions that Faculty Council voted to approve.
- IV. ACTION ITEMS
 - a. **Nominations Committee.** Dr. Limb asked faculty for nominations to fill the Standing Committee Vacancies. Faculty approved, via Zoom survey, a motion to extend nominations for one more week.
- V. ANNOUNCEMENTS
 - a. **Student Mental Health Days.** Dr. Baskerville announced that Faculty Council and Student Government agreed on Monday, February 21 and Thursday, March 31 for Mental Health Days.
 - i. There was a discussion about the CIAA tournament on February 25. President Allen said given the location of the tournament in Baltimore, it is likely that many students will attend. The University will have a health and safety plan for students attending CIAA.

VI. FACULTY STANDING COMMITTEE UPDATES / REPORTS

- a. **Campus Activities.** Dr. Muhammed updated faculty on the Underground Railroad Conference. Many faculty and students will be participating. The deadline for submissions has been extended to February 18. The conference will take place on campus on March 31 through April 2. There is a registration fee of \$70 for in-person attendance. Faculty may use faculty travel funds. Any questions, contact Dr. Muhammed or Dr. Gardner.
- b. **General Education.** Dr. Hull shared three updates from the committee. First, the committee is working on ILO 3 assessment. Assessment collection from the fall is still going on. Faculty who assessed ILO 3 in the fall still have the opportunity to submit assessment data. Second, the committee will hold a workshop on February 17 at 12:30 on ILO 3 assessment. Third, the committee is still hard at work on Gen Ed reform and is planning to present to Faculty Council next Tuesday. Faculty interested in listening in or commenting on the latest Gen Ed proposal are welcome to attend the next Faculty Council meeting on Tuesday at 12:30.
 - i. Dr. Poe asked if committees might consider meeting at times other than Tuesdays and Thursdays at 12:30, so that non-committee members can attend.
 - ii. Dr. Barimani asked if it is possible for faculty to receive a clear template to show differences between the previous format of general education and any possible changes so faculty can review it. Dr. Chieke Ihejirika seconded the request. Dr. Hull said the committee has a comparison of the current and proposed changes. Before sending this to the faculty, the committee wants to bring it to Faculty Council first.
 - iii. Provost-Dean Joseph encouraged all faculty standing committees to meet and provide updates at faculty meetings.

VII. PRESIDENT'S REMARKS

- a. President Allen addressed the problems with the covid testing portal. Last week's results were delayed until Thursday. The university has been promised that the portal will be operational and functional within the next week or so, and that we will be notified of positives in a timely fashion. If the lab can't fix it for it this week, the university will look for an alternative.
- b. The SACE Covid testing site is up and should be fully operational by the end of the week.
- c. Some faculty wanted to start remotely. We have asked everyone to teach in a face-to-face manner. If there is something preventing you from doing that, reach out.
- d. Chief Partee echoed President Allen's message that during this time, only individuals with positive covid test results will be notified.

- e. Dr. Tameze said his department got together and figured out how to implement university protocol to deliver face-to-face instruction.
- f. Dr. Emmanuel Iherijika said he received a notice that he's out of compliance for covid testing; however, he tested off campus when he did not receive results from the campus testing center.
- g. Dr. Tucho asked about the university's preparation for extremist threats to HBCUs. Chief Partee said the university is a closed campus and there is a protocol in place to monitor the situation, and HBCU campus safety departments are working together on this.
- h. Dr. Donohue asked about the university's policy for supporting adjuncts with computers. Desktop computers in adjunct offices went down last fall, and he was told by IT that the university would no longer support adjuncts with computers. Dr. Deas will work with IT on this issue.
- i. Dr. Sawyer asked for clarification from Chief Partee on the timeline for the SACE testing center opening.
- j. Dr. Haimbodi asked Dr. Deas if they have 100 adjuncts. She confirmed in the chat that there are 89 adjuncts.
- k. Dr. Tung expressed his concern that there is too much emphasis on testing and that it is taking a lot of resources. President Allen said that at Lincoln, 95% of the community is vaccinated. Whether people continue to need to be tested once a week, that remains to be seen. If we get data or insight that allows us to change our protocol, we will.
- l. Dr. Muzorewa seconded Dr. Donohue's request for adjunct computer support. President Allen said she will work with Mr. Mckenzie in IT. There are supply chain issues with laptops.
- m. Dr. Baskerville asked for an update on the covid dashboard. Chief Partee said it will be back next week as soon as the portal is fixed. President Allen has asked OIERP to manage the dashboard.

VIII. GENERAL ANNOUNCEMENTS

- a. **Snyder Report.** Mr. Gonul from OIERP asked all faculty to submit their data for the Snyder Report. Faculty should include the hours that they dedicate to classroom preparation, research, and other (including office hours, committees, etc). You can fill it out as a Word document or as a Qualtrics survey.
- b. **Academic Impressions.** Dr. Deas announced that the university has subscribed to Academic Impressions, an online portal with trainings for professionals in higher education. It is open to all Lincoln employees. More information will be sent via email.
- c. **EPA MOU.** Dr. Hull shared the university's Memorandum of Understanding with the EPA. The EPA and other federal agencies will offer a shadowing opportunity to students. An interest meeting will be held from 4:00-5:00 pm tomorrow. This is an opportunity for students to be mentored by federal employees for a career in federal government.

- d. **Introduction to Career Services.** Ms. Kerr, the Director of Career Services, discussed the resources that the department offers students. She asked faculty to encourage students to connect with Career Services, and welcomes faculty to collaborate with Career Services on events.
 - e. **Assessment.** Ms. Smith announced that the office started the new course enrollment tool last semester. Faculty should be receiving emails about the courses that they are aligned with for this semester. The information comes from Canvas. If the information is not correct, let OIERP know as soon as possible. The office is also collecting syllabi from Fall 2021/Spring 2022; faculty will receive an email request from their department assistant. May 11 is Assessment Day.
- IX. PROVOST – DEAN’S REMARKS
- a. Provost-Dean Joseph thanked faculty for their time.
- X. Adjournment. The meeting adjourned at 1:59 PM on February 1.

Juan Martinez-Millan, Secretary