

**Lincoln University**  
**Faculty Council Minutes**  
**10 November 2020, 12:30 pm**  
**Virtual Meeting Via ZOOM**

**Elected Members Present:** Karen Baskerville (Chair), Lukas Pelliccio (Vice Chair), Sophia Sotilleo (Secretary) William Donohue, Carla Gallagher, Samaa Gamie, Emmanuel Ihejirika, Patricia Lewis-West

**Ex Officio Members Present:** Dafan Zhang, Parliamentarian

- I. Call to Order (12:30)/ Roll Call of Members**
- II. Approval FC Minutes (September & October) - Voting FC Members**
  - **Minutes for September & October Approved**
- III. Chair Report - Dr. Karen Baskerville**
  - Attended Extended Cabinet Meeting with discussion around our admissions and clearance of students for the Fall semester.
  - Worked with the Academic Affairs office on discussion for supporting a mental health day for Students on Nov. 6
  - Faculty Meeting was cancelled due to Election Day and No Action Items
- IV. Committee Reports/Announcements**

**Ms. Cathie Rutledge - (Education Policy Committee)**

Military Grade (M); Per the State law an M grade must be used for any student that leave for Military purposes. Communication and Verification will come from the Veteran office to the Registrar office. Veteran's office is developing a form to assist with processing.

Mass Communication Department Language – Language change in catalog as of Fall 2021 You do not have to choose a track in the major you can take courses offered.

**Prof. Christine Kearns – Chair (Library & Technology Committee)**

Digital Measures – This will be used to assist with storing and retrieving. Faculty Data/Information for teaching/research and service. Faculty Affairs office will work with the committee to ensure a positive roll out for the first phase End of March for data entry phase of the project.

Faculty Technology Survey – Survey has been sent out for all faculty members to fill out. This will assist us with sharing information with the IT Department.

**Ms. Nancy Smith – Representative for (Assessment Committee)**

Assessment Reporting Update – 90% of the 2019/2020 Academic Assessment Reports were completed. 60% of the 2020/2021 Academic Assessment Planning Plans have been submitted. The deadline for submission was October 31, 2021. If assistance is needed reach out to OIERP.

**Dr. Nora Gardner - Chair (Study Abroad Committee)**

Faculty Led Opportunity - Begin looking into your faculty lead study abroad programs. Sessions will be coming up for sharing information on research on various travel/study abroad opportunity for you and your students

**Dr. Carla Gallagher (Honors, Awards, and Honorary Degrees Committee)**

Candidates for Honorary Degrees - List of Candidates Approved by the committee will be forwarded to be added to the list for the 2021 graduate commencement. List shared will be posted.

**Dr. Claude Tameze - Chair (By-Laws Committee)**

By- Law Changes/Updates - Working on Article 7 and the research needed for department classification name change based on the University reorganization to ensure all university academic documents are in alignment. The goal is to complete/Faculty presentations and discussions by the end of the Fall Semester, to ensure all changes will be completed and ready for the Nomination Committee for Spring 2021

**V. President Remarks/Designee**

Fall Semester Update- Last week with students on campus. Doing our best to have student return home safely. There are challenges but they are small percentage.

Spring Semester Update- Spring Semester will begin based on the current calendar. Jan 25 Remotely/March 1 return to campus for all to return for Spring 2021 based on news/science.

Thank you to everyone for the cooperation and flexibility for this semester. LU Covid-19 Taskforce will continue to focus on working with everyone on all CDC Safety protocol.

**VI. Jamal Clark SGA President**

Education Internship Project – Presented Project/Opportunity for students interested in the Education field after Lincoln. Looking forward to Faculty assisting with the process for students that are interested.

Pass/Fail Option – Call to Action from students was shared for the Pass/Fail Option for Fall 2021. SGA is looking forward to hearing where the University is with offering the process for Fall 2021.

**VII. Meeting Adjourn: Approx. 2:10PM**