



## 2022-2023 DEPENDENT Verification Worksheet

Verification Group V1

**Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification".**

The following items are required prior to a financial aid award being finalized:

- (1) This completed and signed Verification Worksheet.
- (2) Your 2020 Federal Tax Return Transcript (if IRS Data Retrieval Tool was not utilized), or if applicable, the Statement of Non-Filing in Option 2. Any W-2 or 1099 statements from 2020.
- (3) Your Parent(s)' 2020 Federal Tax Return Transcript (if IRS Data Retrieval Tool was not utilized), or if applicable, the Statement of Non-Filing in Option 2. Any W-2 or 1099 statements from 2020.

*If there are any differences between your FAFSA information and your financial documents, Lincoln University may need to make corrections to your record.*

### Section A: Student's Information

\_\_\_\_\_  
Last Name, First Name, M.I.

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone Number

### Section B: Dependent Student's Family Information

**List below the people in your parent(s)' household. Include:**

- The student.
- The parents (including a stepparent)
- The parents' other children if the parents will provide more than half of the children's support. Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2023.
- Indicate who in your household (excluding parents) who is or will be attending an institution of higher education at least half-time from July 1, 2022 to June 30, 2023.

*If more space is needed, attach a separate page with the student's name and Student ID Number at the top.*

Full Name	Age	Relationship	Name the College the Household Members are Currently Attending	Did/Will this person file a 2020 Federal Tax Return?
		Self	Lincoln University	Yes ____ No ____
				Yes ____ No ____
				Yes ____ No ____
				Yes ____ No ____
				Yes ____ No ____
				Yes ____ No ____
				Yes ____ No ____
				Yes ____ No ____

**Note: We may request additional documentation if we have reason to believe the information is inaccurate.**

Student's Name: \_\_\_\_\_ Student ID # \_\_\_\_\_

**Section C: Student Tax Filing Status for calendar year 2020:** Please complete Option 1 or Option 2.

**Option 1: Student filed a 2020 IRS Tax Return:** Please select an option below.

\_\_\_ IRS Data Retrieval Tool was used to file FAFSA or,

\_\_\_ 2020 IRS Tax Return Transcript is attached. To obtain an IRS Tax Return Transcript go to [www.irs.gov](http://www.irs.gov) and click "Get Your Tax Record".

**Option 2: Student was a Non-tax Filer for calendar year 2020:**

I certify that I did not, and am not required to file a 2020 U.S. federal tax return. Please select an option below.

\_\_\_ Student was not employed and had no income earned from work in 2020.

\_\_\_ Student was employed in 2020, but did not file a federal tax return. Complete the table below to report all employers and amount earned in 2020. You will need to provide copies of your IRS W-2 forms for 2020.

Employer's Name	2020 Amount Earned

**Section D: Parent Tax Filing Status for calendar year 2020:** Please complete Option 1 or Option 2.

**Option 1: Parent(s) filed a 2020 IRS Tax Return:** Please select an option below.

\_\_\_ IRS Data Retrieval Tool was used to file the FAFSA or,

\_\_\_ 2020 IRS Tax Return Transcript is attached. To obtain an IRS Tax Return Transcript go to [www.irs.gov](http://www.irs.gov) and click "Get Your Tax Record".

**Option 2: Parent(s) was a Non-tax Filer for calendar year 2020:**

I certify that I did not, and am not required to file a 2020 U.S. Federal Tax return. You are required to submit an official IRS Verification of Non-Filing Letter, go to [www.irs.gov](http://www.irs.gov) to request this document. Please select an option below.

\_\_\_ Parent(s) were not employed, and did not earn income from work in 2020.

\_\_\_ Parent(s) were employed in 2020, but did not file a federal tax return. Complete the table below to report all employers and amounts earned in 2020. You will need to provide copies of your IRS W-2 forms for 2020.

Employer's Name	2020 Amount Earned

## Section E: Certification and Signatures

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

Please return this worksheet, along with the required documentation to:

***Lincoln University  
Office of Financial Aid  
1570 Baltimore Pike  
Lincoln University, PA 19352***

***Fax#: 484-365-8198 or scan and email to [financialaid@lincoln.edu](mailto:financialaid@lincoln.edu)***

If you have any questions, please feel free to contact the Financial Aid Office at (800) 561-2606. Our office hours are 8:30 a.m. to 4:00 p.m., Monday through Friday.