



Lincoln University

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REQ# _____

Lincoln University
Envelope Order

Fill out the desired items and quantities for your purchase. Attach this form and an envelope sample to your requisition.

Requestor's Information:		Phone No:		
Name:		Fax#:		
E-mail Address:		Signature:		
Department:				
Items to Order				
				Check One Choice
				Write One Amount
Lincoln University #10 Regular NO Window Printed 1/0	<u>Quantity</u>	<u>Amount</u>		
One Color – Blue	1,000	\$ 99.45		
One Color – Blue	2,500	\$ 152.35		
Attach Sample Please	5,000	\$ 240.50		
			Check One Choice	Write One Amount
Lincoln University #10 Regular NO Window Printed 2/0	<u>Quantity</u>	<u>Amount</u>		
Two Color – Blue/Orange	1,000	\$ 146.85		
Attach Sample Please	2,500	\$ 199.75		
	5,000	\$ 287.90		
			Check One Choice	Write One Amount
Lincoln University #10 Standard Window Printed 1/0	<u>Quantity</u>	<u>Amount</u>		
One Color Blue	1,000	\$ 102.70		
Attach Sample Please	2,500	\$ 160.50		
	5,000	\$ 256.75		
			Check One Choice	Write One Amount
Lincoln University #10 Standard Window Printed 2/0	<u>Quantity</u>	<u>Amount</u>		
Two Color – Blue/Orange	1,000.	\$ 150.10		
Attach Sample Please	2,500	\$ 207.90		
	5,000	\$ 304.15		

Freight charges are included upon shipping.

Freight \$ _____

Total cost for envelopes \$ _____