1. Application Title
2. Funding Opportunity (PA or RFA) title of the NIH Initiative
3. Request of an assignment or referral to a particular awarding component(s) or Scientific Review Group (SRG)
4. List of individuals (e.g. competitors) who should not review your application and why.
* List one request per line
* Place Institute/Center (IC) and SRG review requests (if both are made) on separate lines
* Place positive and negative requests (if both are made) on separate lines
* Include name of IC or SRG, followed by a dash and the acronym. Do not use parentheses.
* Provide explanations for each request in a separate paragraph.
* Example:

Please assign the application to the following:

 Institutes/Centers

 National Cancer Institute—NCI

 National Institute for Dental and Craniofacial Research—NIDCR

 Scientific Review Groups

 Molecular Oncogensis Study Section—MONC

 Cancer Etiology Study Section—CE

Please do not assign this application to the following:

 Scientific Review Groups

 Cancer Genetics Study Section—CG

The reasons for this request are [provide a narrative explanation for the request(s)]

1. Disciplines involved, if multidisciplinary.
2. For late applications, include specific information about the timing and nature of the cause of the delay.
3. When submitting a Changed/Corrected Application **after** the submission date, a cover letter is **required** explaining the reason for the Changed/Corrected Application.
4. Explanation of any subaward budget components that are not active for all periods of the proposed grant.
5. Statement that you have attached any required agency approval documentation for the type of application submitted.