



Lincoln University Upward Bound

1570 Baltimore Pike, Wright Hall, 304
Lincoln University, PA 19352 484-365-7551



TUTOR COUNSELOR APPLICATION

This application is for *please check one*: Academic Component _____ Summer Component _____

Date of Application: _____ Present Classification: _____ Graduation Date: _____

PERSONAL INFORMATION

Name: _____		SS# _____ / _____ / _____	
_____	_____	_____	_____
Last	First	M.I.	
Campus Address: _____		(_____) _____	
_____	_____	_____	_____
Dormitory and Room #	Campus Box #	Phone #	
Home Address: _____			
_____	_____	_____	_____
State	Zip Code	-(_____) _____	Phone #
E-mail Address: _____		Birthdate _____ / _____ / _____	

EMERGENCY CONTACT INFORMATION

Name: _____		Relationship: _____	
_____	_____	_____	_____
Last	First		
Address: _____			
_____	_____	_____	_____
Street	City	State	Zip Code
Phone: _____			

ADDITIONAL INFORMATION

Do you have a driver's license? <input type="checkbox"/> yes <input type="checkbox"/> no	Drivers license number	Issued in what state?
Have you had any accidents during the past three years?		How many?
Have you had any moving violations during the past three years?		How many?

An Equal Opportunity Employer



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EDUCATION

	Name and Location	Graduate / Degree	Date	Major/ Subject of Study	GPA
High School					
College or University					
Specialized Training					
Other Education, Achievements Honors, Scholarships & Awards					

Please list your areas of highest proficiency, special skills, hobbies or other items that may contribute to your abilities in performing the above mentioned position.

PREVIOUS EMPLOYMENT EXPERIENCE

List from most recent.

Dates Employed	Company Name	Location	Title
Tasks performed		Reason for leaving	

Dates Employed	Company Name	Location	Title
Tasks performed		Reason for leaving	

Dates Employed	Company Name	Location	Title
Tasks performed		Reason for leaving	

Dates Employed	Company Name	Location	Title
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Upward Bound TRIO Program

Were you an Upward Bound / TRIO participant? yes no

If yes, when? _____ Where? _____

ACTION ITEMS

1. Provide a letter of recommendation from one of the three references listed below.
2. Include the most recent copy of your unofficial transcript. The Lincoln University WebAdvisor version or your university/college transcript is acceptable.
3. Attach a three paragraph essay about why you want to be a Tutor Counselor using a separate sheet of paper. Document must be typed in standard format of size 12 font Times New Roman.

REFERENCES

Please list 3 persons who have direct knowledge of your competence and abilities. <u>Do not list relatives.</u> At least two (2) must be campus-based faculty or staff members.	
Name First _____	Last _____
Address _____	
Relationship _____	Phone # _____
Email _____	
Name First _____	Last _____
Address _____	
Relationship: _____	Phone # _____
Email _____	
Name First _____	Last _____
Address _____	
Relationship: _____	Phone # _____
Email _____	

I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that, should this application contain any false or misleading information, my application may be rejected or my employment with Upward Bound be terminated.

Signature _____ Date _____